

POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION
Board of Directors and General Session Meeting
Meeting Minutes
Monday, January 14, 2018

Prepared by: Dana Nuanez, Secretary

In Attendance

PA Board of Directors Present:

- Brant Brockett, President
- Scott Deschenes, Vice President, External Reports
- Melinda Albright, Vice President, Internal & Officer
- Tom Xitco, Treasurer & Officer
- Dana Nauanez, Secretary & Officer
- Leigh Burdine, Communications Director
- Nicole Taylor, Boosters Director

PLHS Representatives and PLHS Staff: Hans Becker, Sarah Brandl, Alex Van Heuven

PA Community: None in attendance

Call to Order: Meeting called to order at 6:01pm by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (7 of 9 present). Absent were: Kim Jessop-Moore, Becky Rhea

I. Introductions and General Business

Introductions: No introductions.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS PA dated December 10, 2018 were reviewed. A request was made to correct the Board of Directors present at the December 10, 2018 meeting, removing Kim Jessop-Moore and Nicole Taylor. Tom Xitco made a motion to approve the December 10, 2018 Minutes based upon the changes. Scott Deschenes seconded the motion. All approved, none apposed. **Motion passed.**

II. School Reports

Principal's Report (Hans Becker).

- Point Loma High School is under construction. Gates and fences are currently being installed. The old marquee located by Voltaire Street will be removed and a newly fabricated marquee will be installed in its place. Bleachers should be fully installed by January 15, 2019; there was an issue with the wiring in the gym. Existing wiring in the gym is single-phase, the new bleachers require 3-phase.
- The Board of Education will be meeting at the end of February to sign the contract for Phase I of the full-site renovation project. Project is anticipated to take 18 months to complete.
- Semester ends in 2 ½ weeks.

Faculty Representative Report (Amy Denney)

- No report.

ASB President (Skye Pickett, ASB Secretary)

- Hans Becker provided an update for ASB. Sales for the ASB Ball will commence Wednesday, January 16, 2019. The ASB Ball will be held February 2nd at Sea World in the Nautilus Pavilion.

Head Counselor Report (Sarah Brandl)

- Due to the new semester, students will have an opportunity to change their schedules; forms are in the office.
- New Family Night is on Thursday, January 17th.

Athletic Director Report (Alex Van Heuven)

- Unity Basketball Game is February 16, 2019 at 5:15pm. The game is free for everyone.
- There are seven colligate athletic commitments; next Letter of Intent signing day is in February.
- Spring sports tryouts are February 2nd or February 9th.
- Finals are next week; coaches are modifying practice schedules in order to accommodate Finals Week.
- The track team is ordering a new pole vault set because the current PLHS pole vault set has been deemed unsafe. The Booster Club has some funds in their bank account, but the new set is more than they have. The Track Booster Club approached the PLHSPA to be able to purchase the equipment, which should last for approximately 10 years. It was noted that the PA would like help the track team and is something that makes sense. Coach V states that the track team is asking for the full amount to pay for the item and would pay back the PA over a three year period. It was noted that the spirit of the PA is to help, concern expressed about what will happen going forward should the Track and Field Booster Club not be able to repay the "grant". Question was asked about where SDUSD stands on these types of request. Per Coach V, the District will allow a team to practice elsewhere. It was asked what is the normal amount of fundraising that the Track and Field Booster Club brings in. If the PA proceeds with this grant request, the expense would have to come from the PA's bucket of money. A comment was made that perhaps it should be a joint purchase, to which the Track and Field Booster Club buys it back. Discussion about two things to consider: 1) Is the PA ok with doing this; 2) How much is the PA financially willing to help. Consensus was to allow time for the PA to think about this request. Discussion held about the PA purchasing the equipment and then the Booster Club buys the item back from the PA at agreed upon terms. If successful, this can be available to other clubs on a case by case basis. Request was made that the Track & Field Booster Club submit a written request asking for the PA's purchase of the item and the terms for which the item would be reimbursed to the PA. Discussion held that the Track and Field Booster Club bank balance cannot fall below fifty percent (50%) of the balance due to the PA for the reimbursed item. Gina Vargas will submit the request; anticipate an email vote.

III. PL Cluster Foundation Report (Julie Morgan)

- No Cluster meeting held in January.

IV. Treasurer's Report (Tom Xitco)

- The PA Statement of Financial Position for the period ending December 31, 2018 was submitted. All bank accounts were reconciled through December 31, 2018.
- The PA would like to reimburse the school for the scoreboard; for paper trail purposes, a formal request needs to come from PLHS regarding reimbursement. Hans Becker will ask Brian Carter to request the funds.
- Tom Xitco clarified that at no time has a CPA financial statement audit ever been conducted of the PA's bookkeeping. In the past, the books have always been audited by a volunteer parent who has reviewed the books; the PA is self-policing.
- The latest round of Gifts and Grants does not look like they will all be disbursed. An amount was budgeted, however, the requests did not meet the full amount. Brant Brockett suggested that there be a second round of Gifts and Grants, with a mid-February cut-off date. Hans Becker will send out a request to staff after finals. Value of next round of Gifts and Grants to be discussed at the next PA meeting.

V. Vice President - Internal Reports - Melinda Albright

- No update.

Activities & Projects Director (Becky Rhea)

- No update.
- Bite of Point Loma will be updated at the February PA meeting.

Boosters Director (Nicole Taylor)

- Received every set of By-Laws with the exception of Surf Club; not certain it is necessary to follow up with Surf Club on establishing by-laws, non-issue.
- Lacrosse Booster Club asked about a social media policy for the team and prepared a draft policy that they would like the administration to review. Lacrosse requested that the administration review the social media policy and then pass along to the PA for a vote.
- Field Hockey made a request for the PA to reserve the field to reduce the cost of the field. The question was asked if the request to reserve the field is for a fund-raising activity. If yes, then the PA cannot assist. If the field rental request is for a coach's personal fundraising clinic, then the request cannot come through the PA.

VI. Vice President - External Reports (Scott Deschenes)

- Call was made to request volunteers for the PA Board; there are several members of the Board who will not have kids at PLHS next year.

Communications Director (Tiffany DaSilva)

- No report

Publicity Chair (Vacant)

- No report

Alumni Association Director (Kim Jessop-Moore)

- No report

Gifts & Grants (Kathy Weisenberg)

- No update.

VII. New Business, Roundtable, Announcements

- At the December 2018 PLHS PA meeting, money was approved to pay for an attorney who will review and help re-write the charter. A local Attorney stated that he would be willing to review the PA documents. Documentation to be forwarded electronically to John Turner to get started on this project.

Adjournment: The meeting adjourned at 7:12 p.m.

Upcoming PLHS Pointer Association Meetings (held in PLHS Library), 2nd Monday of each month:

Monday, February 11, 2019, 6:00pm

Monday, March 11, 2019, 6:00pm

Monday April 8, 2019, 6:00pm

Monday, May 13, 2109, 6:00pm

Date TBD for Year-End Party